New Store Opening Process

Streamlining retail expansion with PowerAppsautomation

The Challenge

Traditional store opening processes were plagued by inefficiencies that delayed launches and frustrated stakeholders across departments.

Manual Paper Workflows

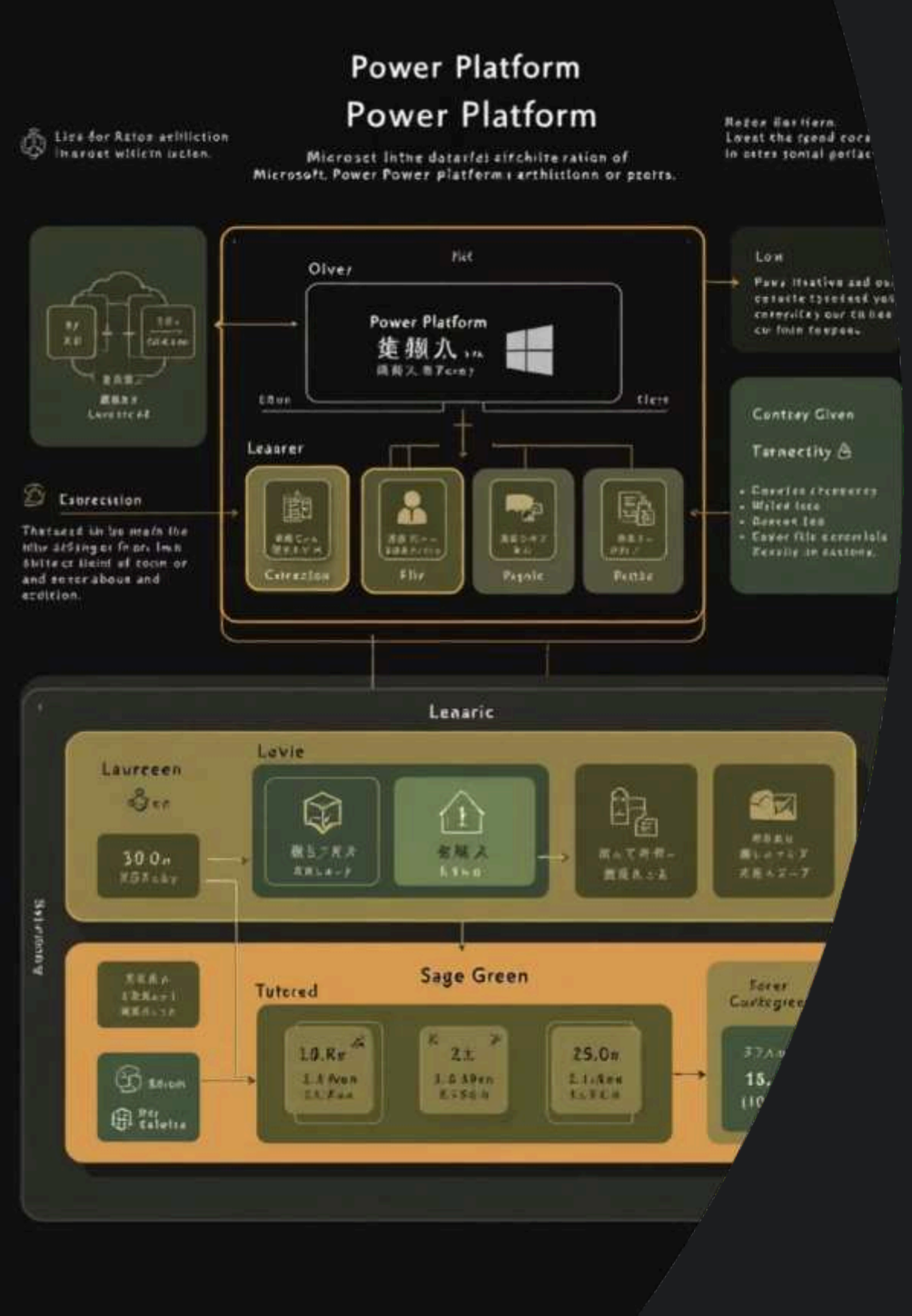
Cumbersome approval processes slowing down operations

Limited Visibility

No real-time tracking of approval status or bottlenecks

Cross-Department Friction

Poor coordination between operations, finance, legal, and IT teams



Solution Architecture

AcomprehensivedigitalecosystembuiltonMicrosoftPower Platform

PowerApps Canvas

User-friendly interface for store managers and department heads to initiate requests

PowerAutomate

Multi-stage approval workflows connecting all stakeholders seamlessly

SharePoint Online

Centralized backend for data storage, documents, and approval tracking

Power BI

Dynamicdashboards providing real-time insights and compliance monitoring

Data Verse

Secure, Scalable, cloud-based data store and management

Key Features

Role-Based Access

Secure permissions ensuring appropriate visibility for Store Managers, Regional Managers, Finance, and Legal teams

Document Management

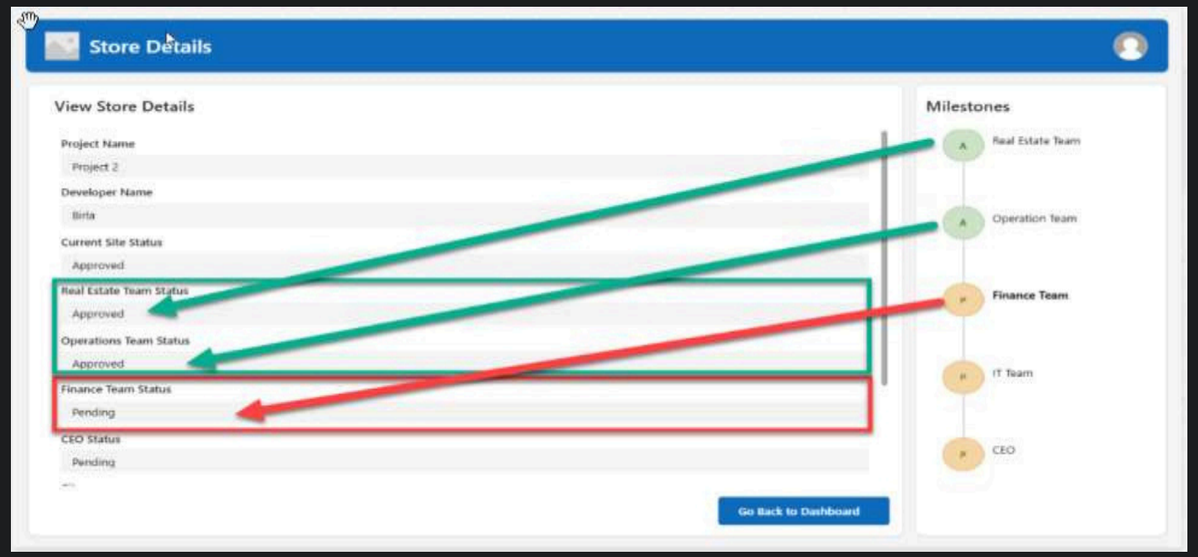
Upload and version control for lease agreements, licenses, and floor plans with automated organization

Smart Notifications

Automated reminders via email and Microsoft Teams ensuring timely stakeholder action

Multi-Stage Workflow

Coordinated approvals across legal clearance, lease review, IT setup, inventory planning, and finance



User Experience: Store Manager Interface

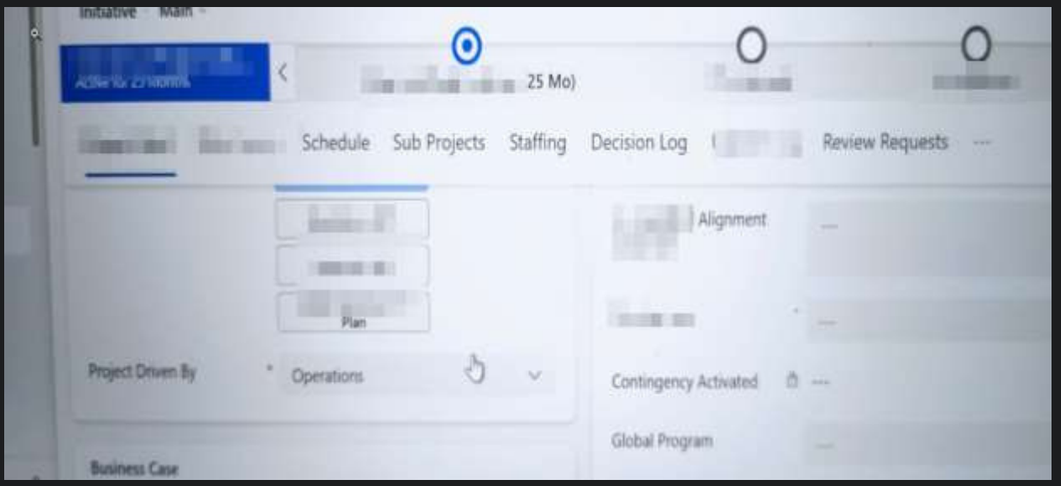
Intuitive canvas app designed for seamless store request management

Landing Screen

Clean dashboard allowing users to add new store requests and track existing projects with real-time status updates

Project Tracking

Detailed project views accessible through navigation arrows,providingcomprehensivevisibilityintoapproval stages



Approver Experience

Model-drivenappoptimizedforperformance,security,and administrative control

Enhanced Security

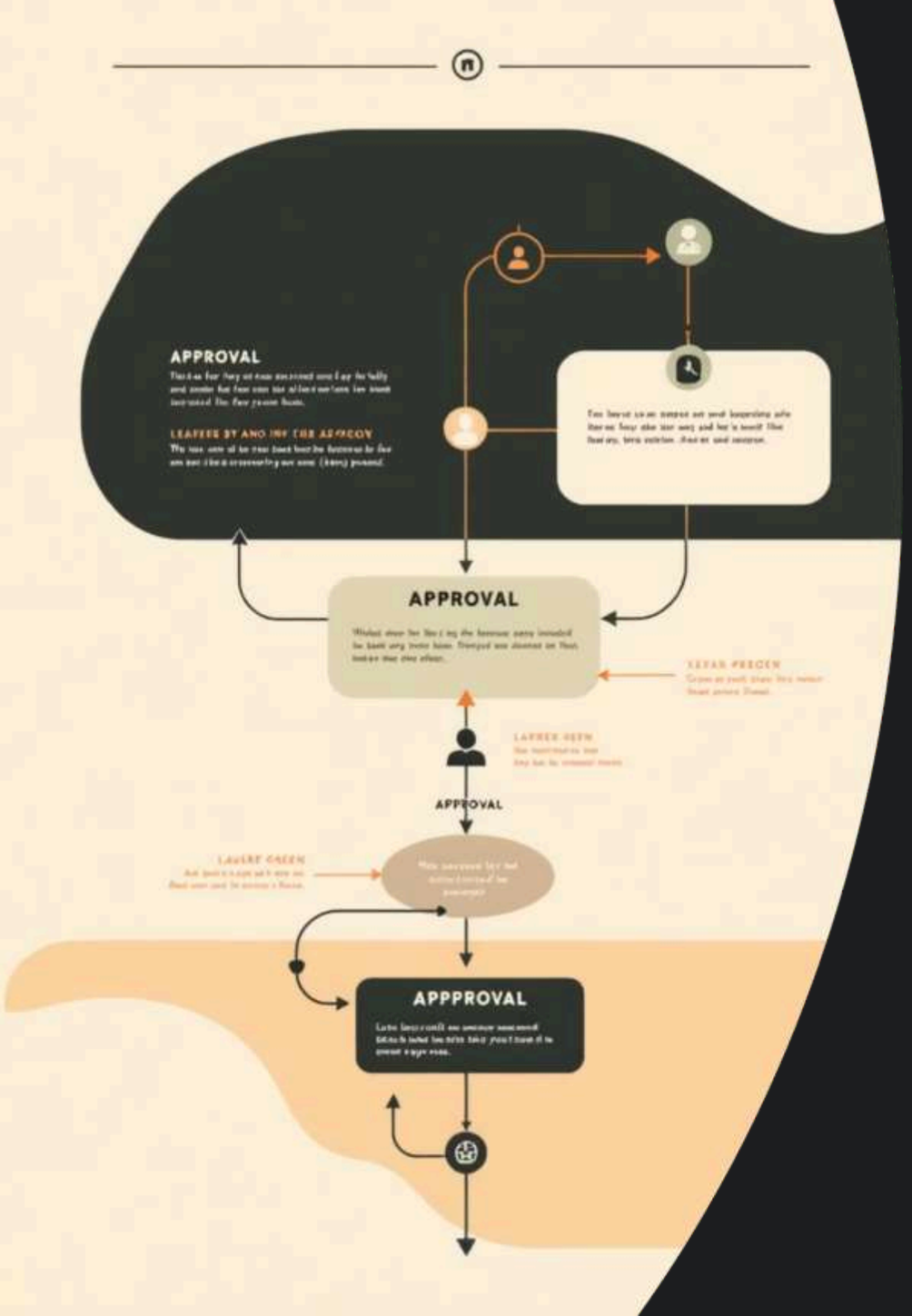
Dedicated model-driven environment with advanced security protocols for sensitive approval processes

Optimized Performance

Streamlined interface designed specifically for approverworkflowsanddata management tasks

Administrative Control

Full monitoring and editing capabilities for approvers to manage store opening requests efficiently



Workflow Automation

PowerAutomateorchestratescomplexapprovalprocessesacross departments

Request Initiation

Store manager submits new location request with required documentation

Legal Review

Automated routing to legal team for compliance and lease agreement validation

IT Setup

Technology infrastructure planning and system configuration approval

Financial Approval

Budget validation and financial authorization for store launch

Business Impact

40%

Reduction in store opening cycle time

24/7

Continuous visibility into approval status and SLA compliance

Real-Time Tracking

100%

Digital Transformation

Completeeliminationofpaper-based approval processes

Multi-Region

Scalable Solution

Handles complex multi-region and multi-user workflows seamlessly

Enhanced Collaboration

Breaking Down Silos

The solution transformed cross-functional collaboration by providing sharedvisibilityand automatedcoordination.

- Automated audit trails improve transparency and accountability
- Eliminated process bottlenecks through intelligent routing
- Enhanced stakeholder communication via integrated notifications
- Standardized processes across all departments and regions

Success Delivered

Transformingretail expansion through intelligent automation

Faster Launches

40% reduction in opening cycle time accelerates market entry and revenue generation

Operational Excellence

Streamlined processes eliminate bottlenecks and improve cross-department coordination

Scalable Growth

Future-ready platform supporting multi-region expansion and evolving business needs